



# Ozarka College

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## Graduation










Type: Institutional

Chair: Ron C Helm

Members: 14 

Supporting Documents:  0

## Meetings

Date	Agenda	Handouts	Minutes
Mar 13, 2008	 1	 0	 1
Mar 6, 2009	 0	 0	 1
Apr 27, 2009	 0	 0	 1

### **Purpose:**

The Graduation Committee will ensure that plans for graduation are completed in a timely and effective manner.

### **Committee Membership:**

1. Vice President of Student Services Co-Chairperson
2. Vice President of Academic Affairs Co-Chairperson
3. Additional members appointed by the President

### **Responsibilities:**

1. Recommending graduation speakers to the Administrative Council and President
2. Ensuring the ordering of caps and gowns
3. Preparing diplomas and programs
4. Preparing the auditorium
5. A variety of other tasks as required by the Graduation Check list