

**President's Report
to the Board of Trustees
May 1, 2024**

This report is intended to provide members of the Ozarka College Board of Trustees with information regarding Ozarka College activities and accomplishments.

Upcoming Events of Interest

- June 3-6 Kids College
- June 4 Board of Trustees Special Meeting
- June 5-6 NAESC – Instructional Leader's Institute
- June 8 ACT Testing
- June 11 OEM – Integrated Preparedness Plan Workshop
- June 13 WRAAA Meeting
- June 20 NAESC – Tyler Tarver: AI in Education
- June 25 Chamber of Commerce Meeting
- June 27 NAESC – John Wink

Previous Events of Interest

- May 1 Board of Trustees Finance Committee Meeting
- May 2 Phi Theta Kappa Induction Ceremony
- May 3 Pioneer Day Gospel Singing
- May 4 Basic & Advanced Storm Spotter Training
- May 6 LPN Nursing Banquet
- May 7 Foundation Board Retreat
- May 7 LPN Capping & Pinning
- May 9 Commencement
- May 16 Board of Trustees Meeting & Planning Retreat
- May 24 NADT Wizard of Oz
- May 28-30 LPN ATI Review
- May 30 GED Graduation

College Governance

- Initial planning for the presidential search is beginning with a final announcement expected approximately May of 2025.

Academics

Chris Lorch, Provost:

- No report submitted

Student Services/Enrollment Information

Zeda Wilkerson, Vice President of Student Services:

- Order for additional twin beds for housing was completed
- Updated DoD tuition and programs

- Assisted with Commencement
- Participated in Title IX webinar
- Sent 2024-25 concurrent MOU's out to schools
- Concrete work completed on student housing recreation project
- Communicating Ozarka Opportunity to prospective students and current students

Dylan Herekamp, Registrar:

- Assisted with conducting 2024 Commencement Ceremony – May 9
- Completed VA Compliance Visit – May 9
- Marked Spring 2024 graduates
- Began evaluating transcripts for Summer and Fall
- Printed Spring 2024 Diplomas
- Kelly proctored Spring finals and PSI Exams for Aviation students
- Held year-end wrap up meeting with Career Coaches
- Helped Abbi to prepare for June ACT Camp at Melbourne High School

Chris Mosley, Director of Admissions:

- Ongoing visits to our area high schools to Accuplacer test and register concurrent students for Summer and Fall terms
- Held multiple campus tours this month
- Progressively reaching out to applicants, guiding them through the admissions process and assisting with course registration
- Hosted a Facebook Live event to discuss our new scholarship opportunities
- Started to reach out to AR Future students and applicants who have applied for eligible programs
- Facilitating housing move outs and inventory process to be prepared for the new incoming students this fall

Tania Wallace, Director of Financial Aid:

- Pam and Tania continue to work with Scott in preparing the processes to receive and process the new FAFSA Simplification data
- Summer I 2023-2024 loan requests have been processed and awarded to student accounts. Pell is being manually posted for Summer I
- The final FSEOG disbursement was processed for the 2023-2024 academic year
- Pam and Tania met virtually with Valerie Walthall, Loan Science Representative about loan repayment
- Fourth batch of Spring 2023-2024 R2T4s was processed
- Pam and Tania participated in the 5 FSA Federal Update and NASFAA webinars and the ADHE Financial Aid Roundtable webinar

Amanda Engelhardt, Director of Career Pathways:

- Amanda has begun working on the budget proposal for FY25

- Preliminary budget is \$437,851 but the MOA has yet to be signed
- CPI is phasing out EdPays. There will be no funding for it in FY25
- Amanda is assisting Monieca with the state CPI Case Management Manual along with intake forms
- Lindsey participated in group sessions for the FY25 CPI 30/30 Meeting

Kendra Smith, Perkins Program Director:

- Perkins Annual Plan for 2024-25 submitted and approved
- Presented resume/interview workshops for Culinary seniors (Tiffney and Kendra)
- Attended Zoom meeting regarding Ozarka Opportunity Scholarship program (Tiffney and Kendra)
- Registered multiple students for summer and fall classes (Tiffney and Kendra)
- Assisted with Commencement and reception (Tiffney and Kendra)
- Assisted with GED Commencement (Tiffney)

Sharon Wilson, Director of TRIO:

- Participated in AASAP (Arkansas Association of Student Assistance Programs) webinar: Round Table Discussion about writing CPP's (Competitive Preference Priorities) for 2025 grant competition
- Assisted with graduation reception (Mandy and Sheila)
- Worked on updating data in Student Access database and student digital files for 2023-24 academic year
- Attended webinar hosted by Department of Education: Pre-Application Technical Assistance Workshop for 2025 grant competition

Finance and Administration

Tina Wheelis, Executive Vice President of Finance and Administration:

- The 2025 Annual Operating Plan has been submitted to the Department of Finance and Administration
- The Ozarka College Board of Trustees Finance Committee met and reviewed the 2024 Operating Budget on May 1

Ash Flat

James Spurlock, Assistant VP of Campus Operations:

- TRiO Representative on Campus – May 2, 9, 16, 23, 30
- Storm Spotters Training – May 4
- CNA Continuing Education Class – May 6-23
- Final Exam Proctoring Sessions – May 6-9
- WIOA Representative on Campus – May 7, 14, 21, 28
- Career Pathways Representative on Campus – May 8, 15, 22, 29

Mountain View

Kim Lovelace, Campus Director of Mountain View:

- Foundation Scholarship Committee meeting – Melbourne – May 3

- Presented Ozarka CPs at Mountain View HS Senior Awards Day – May 3
- Accuplacer testing at Rural Special HS – May 8
- Arkansas Rehab counselor on campus – May 9
- Attended Faculty Inservice – Melbourne – May 13
- Timbo HS concurrent registration – May 13
- Helped with Arkansas Craft School Golf Tournament fundraiser – Fairfield Bay – May 18
- Accuplacer testing Rural Special HS – May 20
- Arkansas Rehab counselor on campus – May 21

Advancement, Marketing, & Legislative Affairs

Dr. Josh Wilson, Vice President of Advancement:

Advancement & Legislative Affairs Activities

- Planning & preparations for Foundation Board Retreat – May 7
- Development of grant agreement between the Foundation and Entergy for the MV technical center
- Received in-kind commitment of welding helmets from Intimidator
- Assigned Foundation scholarship awards for Fall incoming and returning students; preparing letters of notification
- Connected with Representative Steven Walker to present token of appreciation for serving as commencement speaker and to discuss financial implications of the Governor's proposed higher education budget during the recent fiscal session
- Attended reception for Connie Moser's retirement from Calico Rock Schools on May 16, celebrating more than 40 years of service in education

Public Relations & Marketing Activities

- Coordinated timely announcements and all media for registration, state scholarship deadline, career opportunities, Ozarka Opportunity, Ozarka Opportunity live feed, PTK induction, Nursing Appreciation Week, Teacher Appreciation Week, Pioneer Day, Graduation
- Completed multimedia for college design projects including Capping and Pinning, Commencement and Graduation; Videography of Teacher Education program at Highland, outside pole banners, Ozarka Opportunity radio saturation, Kids College design, digital invites for GED graduation and Surgical Technology Pinning, quarterly newsletter
- Coordinated promotional items for Pioneer Day volunteers, education program footage at Highland, local sponsorships for summer golf tournaments (ICC, Ozark Gateway, Spring River Area) and for Ozarka Admissions upcoming recruitment season
- Produced ad specials for Kids College, AR Future Grant, Ozarka Opportunity, Skilled Trades, area graduations, Memorial Day, and Aviation Camp

Information Systems and Institutional Research

Scott Pinkston, VP and Chief Information Officer:

- Worked on programming changes required for new FAFSA (Federal Student Aid Application)

- Ordered and staged the new IT equipment for the Ash Flat technical center to replace items damaged in the fire
- Ordered circuits to be moved from the existing Mountain View technical center to the new location
- Submitted ADHE transcript file for Fall/Spring 2023-24

Staff Council

Valerie Long, Staff Council Secretary:

- Summer Jeans Day Fundraiser is ongoing
- Annual Silent Auction date to be determined

Travel/College Representation

Dr. Richard Dawe, President:

- Board of Trustees Meeting and Planning Retreat – Branson, MO – May 15-16

Chris Lorch, Provost:

- Walk-through at Carpenter Technical Center – Ash Flat, AR – May 8
- Board of Trustees Meeting and Planning Retreat – Branson, MO – May 15-16
- Skilled Trades Instructor Interviews – Mountain View, AR – May 28

Zeda Wilkerson, Vice President of Student Services

- Board of Trustees Meeting and Planning Retreat – Branson, MO – May 15-16

Tina Wheelis, Executive Vice President of Finance and Administration:

- Board of Trustees Meeting and Planning Retreat – Branson, MO – May 15-16
- PEER Committee (K. Cowan, T. Wheelis) – Little Rock, AR – May 28

Dr. Josh Wilson, Vice President of Advancement:

- Highland video production (K. Norris) – Highland, AR – May 1
- Board of Trustees Meeting and Planning Retreat – Branson, MO – May 15-16
- Coordination of media equipment (K. Norris) – Highland, AR – May 16
- Retirement reception for Connie Moser – Calico Rock, AR – May 16

James Spurlock, Assistant Vice President of Campus Operations:

- Highland High School Concurrent Registration – Highland, AR – May 1
- Salem High School Accuplacer Testing – Salem, AR – May 2
- Koshkonong High School Accuplacer Testing – Koshkonong, MO – May 7
- PCC Meeting – Melbourne, AR – May 8
- Salem High School Concurrent Registration – Salem, AR – May 9
- In Service Training – Melbourne, AR – May 13
- Salem High School Accuplacer Re-Testing – Salem, AR – May 14
- Salem High School Concurrent Registration – Salem, AR – May 14
- Salem Chamber of Commerce Meeting – Salem, AR – May 23

Kudos

- Culinary Arts program fantastic work preparing the meal for the Foundation Board Retreat

Tentative Discussion Items for Next Board of Trustees Meeting:

- President search timeline

Tentative Action Items for Next Board of Trustees Meeting:

- End-of-Month and Year-to-Date Financial Reports
- FY 2024 End-of-Year Financial Report
- 2023 Annual Audit Report

Dr. Dawe's Comments:

- Refurbishment work at the Carpenter Tech Center has been completed and all equipment has been moved back in to the building.

Monthly Financial Reports:

Ozarka College		Approved	Revised	Actual	Actual	Actual	Budgeted	Percentage
Unrestricted Current Funds		2023 - 2024 Budget	2023 - 2024 Budget	Month to Date	Year to Date	Balance to Collect or	Balance to Expense	Realized
July 1, 2023 through May 31, 2024				Revenue/Expense	Revenue/Expense	Balance to Expense		To Date
Revenues:								
Tuition & Related Fees	2,298,695	2,298,695		35,701	2,002,984		295,711	87.14%
Program & Course Related Fees	939,220	939,220		24,476	1,295,985		(356,765)	137.99%
Testing Services	192,605	192,605		2,124	89,081		103,524	46.25%
Sales Tax Proceeds	655,800	655,800		60,608	511,109		144,691	77.94%
Interest Income	11,170	11,170		4,023	60,731		(49,561)	543.70%
Other Income	81,650	81,650		12,097	77,787		3,863	95.27%
General Revenue	3,411,990	3,411,990		341,042	3,346,477		65,513	98.08%
Workforce 2000 Funding	1,271,840	1,271,840		105,987	1,165,854		105,986	91.67%
Transfer from Construction/Renovation Reserve		a	500,000				500,000	0.00%
Tech Center Revenue	210,130	210,130					210,130	0.00%
Auxiliary Income - Culinary Café	5,000	5,000			6,342		(1,342)	126.84%
Auxiliary Income - Student Housing	60,000	60,000		2,500	75,306		(15,306)	125.51%
OCF Gift for Ash Flat Tech Center	10,000	10,000					10,000	0.00%
OCF Gift for Mtn View Tech Center	20,000	20,000					20,000	0.00%
Prior Year Carryover/HEERF		b	565,911		565,911		(0)	0.00%
Total Unrestricted Revenues	9,168,100	10,234,011	588,558	919,757	1,036,444			89.87%
Expenses:								
Regular Salaries	4,827,590	4,827,590		385,748	4,123,021		704,569	85.41%
Extra Help Salaries	78,800	78,800		2,857	38,482		40,318	48.83%
Fringe Benefits	1,645,340	1,645,340		122,086	1,314,859		330,481	79.91%
Supplies & Services	1,635,140	a,b	2,301,051	111,802	2,296,482		4,569	99.80%
Travel	77,390	77,390		6,098	52,797		24,593	68.22%
Utilities	493,140	493,140		23,435	384,272		108,868	77.92%
Capital Outlay	27,000	427,000			404,278		22,722	94.68%
Bond Payments	352,800	352,800		53,381	352,719		81	99.98%
Loan Payments	30,900	30,900		2,572	28,297		2,603	0
Total Unrestricted Expenditures	9,168,100	10,234,011	707,979	8,995,206	1,238,805			87.90%
				Net Income or (Loss)	202,362			
a = Transfer for MVTC Property		500,000						
b = Transfer for return of HEERF Funds		565,911						

Ozarka College Restricted Funds July 1, 2023 through May 31, 2024		Approved 2023 - 2024 Budget	Adjustments to 2023 - 2024 Budget	Revised 2023 - 2024 Budget	Actual Month to Date Revenue/Expense	Actual Year to Date Revenue/Expense	Budgeted Balance to Collect or Balance to Expense
Student Aid Revenues							
AR Challenge Awards	150,000			150,000		83,125	94,500
AR Concurrent Challenge	60,000			60,000		81,500	18,125
AR Workforce Challenge	25,000			25,000		5,600	19,400
AR Future Grant	1,000,000			1,000,000	2,029	1,122,194	(122,194)
Federal Work Study	44,800			44,800	3,014	26,488	18,312
PELL Grant	2,750,000			2,750,000	30,771	2,418,302	331,698
FSEOG Awards	40,000			40,000		40,000	-
Student Loans - Federal	1,000,000			1,000,000	(3,724)	800,821	199,179
Student Loans - Private	25,000			25,000		4,500	20,500
Miscellaneous Scholarships		A	50,000	50,000		46,663	3,337
Student Aid Revenues	5,094,800		50,000	5,144,800	32,090	4,629,192	515,608
Federal Grant Revenues							
Career Pathways Initiative	270,000			270,000		191,703	78,297
Carl Perkins	116,400			116,400	7,210	164,471	(48,071)
Delta Workforce Program Grant		B	437,130	437,130			437,130
Direct & Equitable Grant	45,800			45,800	23,461	45,719	81
SEDAP Grant	130,000			130,000		46,288	83,712
SSARP Grant	169,000			169,000		168,984	16
TRIO Grant	331,500			331,500	21,195	248,387	83,113
WORC Grant	50,000			50,000		43,035	6,965
Federal Grant Revenues	1,112,700		437,130	1,549,830	51,866	908,588	641,242
State Grant Revenues							
Adult Basic Education Grant	129,700			129,700		65,117	64,583
Career Coach	142,000			142,000	11,252	59,114	82,886
Education & Training Grant	23,000			23,000	1,203	7,086	15,914
Future Fit Grant		A	80,000	80,000		42,000	38,000
General Adult Education Grant	85,600			85,600		45,891	39,709
Special Projects		A	50,000	50,000			50,000
Career Tech Grant	210,000			210,000		252,167	(42,167)
Gene Haas Foundation Grant		A	8,000	8,000		8,000	-
Mountain View Welding Grant		B	30,000	30,000		30,000	-
State Grant Expenditures	590,300		168,000	758,300	12,455	509,375	248,925
Total Restricted Revenues	6,797,800		655,130	7,452,930	96,411	6,047,156	1,405,774

Ozarka College Restricted Funds July 1, 2023 through May 31, 2024		Approved 2023 - 2024 Budget	Adjustments to 2023 - 2024 Budget	Revised 2023 - 2024 Budget	Actual Month to Date Revenue/Expense	Actual Year to Date Revenue/Expense	Budgeted Balance to Collect or Balance to Expense
Student Aid Expenditures							
AR Challenge Awards	150,000			150,000		83,125	66,875
Arkansas Concurrent Challenge	60,000			60,000		81,500	(21,500)
AR Workforce Challenge	25,000			25,000		5,600	19,400
AR Future Grant	1,000,000			1,000,000	2,029	1,122,069	(122,069)
Federal Work Study	44,800			44,800	3,047	29,535	15,265
PELL Grant	2,750,000			2,750,000	30,771	2,478,302	331,698
FSEOG Awards	40,000			40,000		40,000	-
Student Loans - Federal	1,000,000			1,000,000	(3,724)	800,821	199,179
Student Loans - Private	25,000			25,000		4,500	20,500
Miscellaneous Scholarships		A	50,000	50,000		46,663	3,337
Student Aid Expenditures	5,094,800		50,000	5,144,800	32,123	4,632,114	512,686
Federal Grant Expenditures							
Career Pathways Initiative	270,000			270,000		360,014	(90,014)
Carl Perkins	116,400			116,400	41,726	172,451	(56,051)
Delta Workforce Program		B	437,130	437,130	139,649	139,649	297,481
Direct & Equitable Grant	45,800			45,800	3,744	37,235	8,565
SEDAP Grant	130,000			130,000	5,608	90,663	39,337
SSARP Grant	169,000			169,000		168,984	16
TRIO Grant	331,500			331,500	24,294	272,681	58,819
WOPRC Grant	50,000			50,000		43,035	6,965
Federal Grant Expenditures	1,112,700		437,130	1,549,830	223,001	1,284,712	265,118
State Grant Expenditures							
Adult Basic Education Grant	129,700			129,700	11,535	109,536	20,164
Career Coach	142,000			142,000	10,893	78,884	63,116
Education & Training Grant	23,000			23,000	2,166	11,296	11,704
Future Fit Grant		A	80,000	80,000	4,551	57,873	22,127
General Adult Education Grant	85,600			85,600	7,024	72,421	13,179
Special Projects		A	50,000	50,000	4,041	9,785	40,215
Career Tech Grant	210,000			210,000	7,768	231,924	(21,924)
Gene Haas Foundation Grant		A	8,000	8,000	4,246	4,471	3,529
Mountain View Welding Grant		B	30,000	30,000			30,000
State Grant Expenditures	590,300		168,000	758,300	52,222	576,190	182,110
Total Restricted Expenditures	6,797,800		655,130	7,452,930	307,346	6,493,016	959,914
A = Grant Awarded after budget was prepared B = Grant Awarded after start of fiscal year C = Grant Award adjusted after budget was prepared							

Ozarka College Unrestricted Current Funds - Fiscal Comparison July 1, 2023 through May 31, 2024	2023 - 2024 Fiscal Year				2022 - 2023 Fiscal Year			
	2023 - 2024 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 05/31/24		2022 - 2023 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 05/31/23	
Revenues:								
Tuition & Related Fees	2,298,695	2,002,984	87.14%		2,431,790	2,024,904	83.27%	
Program & Course Related Fees	939,220	1,295,985	137.99%		866,085	1,040,054	120.09%	
Testing Services	192,605	89,081	46.25%		88,695	46,856	52.83%	
Sales Tax Proceeds	655,800	511,109	77.94%		614,580	540,135	87.89%	
Interest Income	11,170	60,731	543.70%		4,395	22,901	521.07%	
Other Income	81,650	77,787	95.27%		90,970	(147)	-0.16%	
General Revenue	3,411,990	3,346,477	98.08%		3,336,265	3,336,267	100.00%	
Workforce 2000 Funding	1,271,840	1,165,854	91.67%		1,271,840	1,165,854	91.67%	
Transfer from Construction/Renovation Fund	500,000	0	0.00%		0	0	0.00%	
Tech Center Revenue	210,130	0	0.00%		124,300	0	0.00%	
Auxiliary Income - Culinary Café	5,000	6,342	126.84%		5,940	239	4.02%	
Auxiliary Income - Student Housing	60,000	75,306	125.51%		52,800	55,099	104.35%	
OCF Gift for Ash Flat Tech Center	10,000	0	0.00%		16,350	0	0.00%	
OCF Gift for Min View Tech Center	20,000	0	0.00%		25,000	0	0.00%	
Prior Year Carryover/HEERF	565,911	565,911	0.00%		0	0	0.00%	
Total Unrestricted Revenues	10,234,011	9,197,567	89.87%		8,929,010	8,232,162	92.20%	
Expenses:								
Regular Salaries	4,827,590	4,123,021	85.41%		4,669,780	3,848,705	82.42%	
Extra Help Salaries	78,800	38,482	48.83%		105,200	62,337	59.26%	
Fringe Benefits	1,645,340	1,314,859	79.91%		1,648,630	1,296,621	78.65%	
Supplies & Services	2,301,051	2,296,482	99.80%		1,538,980	1,213,380	78.84%	
Travel	77,390	52,797	68.22%		76,990	44,614	57.95%	
Utilities	493,140	384,272	77.92%		471,280	396,915	84.22%	
Capital Outlay	427,000	404,278	94.68%		31,250	40,023	128.07%	
Bond Payments	352,800	352,719	99.98%		356,000	355,720	99.92%	
Loan Payments	30,900	28,297	0.00%		30,900	20,944	0.00%	
Total Unrestricted Expenditures	10,234,011	8,995,206	87.90%		8,929,010	7,279,259	81.52%	
Net Income or (Loss)		202,362				952,903		
		Metro Disaster						
Adjusted Net Income or (Loss)		537,665						

College Monthly Calendar:

« Previous Month	June 2024							Next Month »
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
2	3 (p) 8:00 AM Kids College (p) 8:00 AM Kids College Last Day to Audit a Class Census Day	4 (p) 8:00 AM Kids College (p) 8:00 AM Kids College (p) 1:00 PM Board of Trustees Special Meeting	5 (p) 8:00 AM Kids College (p) 8:00 AM Kids College (m) 8:00 AM Instructional Leader's Institute (m) 8:00 AM Instructional Leader's Institute	6 (p) 8:00 AM Kids College (p) 8:00 AM Kids College (m) 8:00 AM Instructional Leader's Institute (m) 8:00 AM Instructional Leader's Institute	7	8 (s) 8:00 AM ACT Testing (s) 8:00 AM ACT Testing		
9	10	11 (m) 1:00 PM Integrated Preparedness Plan Workshop	12	13 (m) 1:00 PM WRAAA (m) 1:00 PM WRAAA	14	15		
16	17	18	19	20 (m) 8:00 AM Tyler Tarver: AI in Education Last Day to Withdraw with a "W"	21	22		
23	24	25 (p) 6:00 PM Chamber of Commerce Meeting (p) 6:00 PM Chamber of Commerce Meeting	26	27 (m) 8:30 AM John Wink Semester Final Exams	28 Final Grades Due	29		
30								

Event Codes:

- (k) - Catering
- (c) - Class - Off Schedule
- (f) - Foundation
- (h) - Hidden
- (m) - Meeting
- (p) - Public
- (s) - Student Activities