

**President's Report
to the Board of Trustees
November 1, 2023**

This report is intended to provide members of the Ozarka College Board of Trustees with information regarding Ozarka College activities and accomplishments.

Upcoming Events of Interest

- November 3 ICARE Talent Show
- November 9 Quilt of Valor Presentation
- November 10 Area FFA Leadership Contest
- November 13-15 ATI NCLEX-PN Live Review
- November 13 Happy Birthday Girl Scouts Event
- November 14-16 ATI NCLEX-RN Live Review
- November 14 Solar Eclipse Meeting
- November 29 American Red Cross Blood Drive

Previous Events of Interest

- October 3 Scholarship Reception
- October 4 American Red Cross Blood Drive
- October 5 ACT Bootcamp
- October 7 Friends of the Paul Weaver Library Book Sale
- October 7 Mountain View Fall Concert
- October 10 4-H Awards Banquet
- October 17 2024 Eclipse Working Group
- October 21 Lincoln Day Dinner
- October 24 College Planning Day
- October 24 Chef's Table Event
- October 24 Melbourne Chamber of Commerce Meeting

College Governance

- Closing on the Mountain View Tech Center property is scheduled for November 30; cleanup of the property is progressing well.

Academics

Chris Lorch, Provost:

- Met with Rep. Bart Schultz regarding EMT courses
- Presented on workforce efforts at the Arkansas Community Colleges conference
- Met with White River Health regard potential mental health partnership
- Met with Graycen Bigger from FNBC/NEA Intermodal regarding new programs
- Met with David Mason from the Arkansas Center for Data Sciences regarding apprenticeships
- Participated in the 2+2 signing with Arkansas Tech University

Student Services/Enrollment Information

Zeda Wilkerson, Vice President of Student Services:

- Assisted with the Scholarship Reception held – October 3
- Attended the ArkACRAO conference in Jonesboro – October 4-6
- Attend ACC Conference in Hot Springs – October 8-10
- Participated in conference call with White River Health and Dr. Lorch – October 12
- Represented Ozarka at the MHS Homecoming Tailgate party
- Met with Kendra Smith to discuss Perkins Stakeholder information for Needs Assessment
- We had 10 area high schools in attendance at our annual College Planning Day held October 24
- Met with the Student Government Association to plan canned food drive
- Discussed early Get Real Here's the Deal Planning with Extension Agents
- Followed up on AR Futures student mentoring and community service hours, will continue into November
- Reviewed Title IV E-APP submission information

Dylan Herekamp, Registrar:

- Worked with National Student Clearinghouse to update information for Transcript Sending
- Attended the annual ArkACRAO conference in Jonesboro
- Attended ACC Conference in Hot Springs

Chris Mosley, Director of Admissions:

- Attended the ArkACRAO conference in Jonesboro and was a co-presenter at the conference discussing Student Ambassador programs
- Sent a representative from the Admissions office to the annual ACC Conference in Hot Springs
- Hosted College Planning Day with all of our service area schools in attendance
- The Admissions office has attended multiple area high school football games representing Ozarka College
- Attended multiple College and Career Days for ICC, Melbourne, and West Side Greer's Ferry
- Represented Ozarka at several ArkACRAO College Fairs within the surrounding area
- Assisted the Foundation with the Fall Concert at the Mountain View campus
- Conducted multiple campus tours this month along with hosting several interested students from Hillcrest High School

Tania Wallace, Director of Financial Aid:

- Worked with Scott to create a new work study file processing system that meets the new federal requirements for work study reporting to COD
- Participated in the monthly Financial Aid Roundtable meeting with ADHE. ADHE will let us know when they determine and implement the new system that will be required to meet all the requirements of the new FAFSA Simplification system
- Participated in an additional five webinar meetings about the financial aid overhaul

- Sent out the final email notification for students who need to complete loan exit counseling
- Continuing to reach out to students that have not acknowledged their ADHE scholarship awards

Amanda Engelhardt, Director of Career Pathways:

- Spring 2024 accepted RN students were invited to join CPI, if eligible. (Several are already enrolled)
- Attended a two-day CPI/Marketing workshop with Katie & April
- Participated in the ICC STEM event (Amanda and Lindsey)
- Participated in the Ash Flat Fall Festival
- Volunteered to help with the Chili cook off at Ash Flat
- CPI has enrolled 117 students thus far for FY24, with a goal of 139. (Increase of 25 students compared to Oct. '22)
- Currently have a 100% rate for entered employment students (Goal 80%)
- Thirty-nine students are enrolled in EdPays
- Fifty students are receiving transportation assistance
- A check-in strategy has been created and implemented that will help identify those that are struggling and may need additional financial, academic and/or career advising/assistance

Kendra Smith, Perkins Program Director:

- Assisted with Scholarship Banquet in Melbourne (Tiffney)
- Participated in Career Fair in Melbourne (Tiffney)
- Completed NACADA virtual professional development (Tiffney)
- Facilitated Resume workshop for Melbourne CNA students (Tiffney)
- Conducted resume and interview workshop for aviation students (Tiffney and Kendra)
- Presented resume and interview workshop for Ash Flat LPN nights/weekends class (Tiffney and Kendra)
- Supervised Cake Walk activity for Fall Festival at Ash Flat (Tiffney and Kendra)

Sharon Wilson, Director of TRIO:

- Attended Arkansas Association of Student Assistance Programs Conference in Rogers, AR (Sharon, Mandy, Sheila)
- Conducting midterm evaluations with TRIO SSS participants by checking grades, sharing information on financial literacy and transferring, and providing workshops for nursing classes
- Took students on a cultural trip that included a culinary and historic walking tour of downtown Rogers, AR
- Participated in Council for Opportunity in Education webinar about TRIO SSS Annual Performance Report preparation
- Continuing to enroll eligible students into TRIO SSS program with 188 current participants and 215 as the program goal

Finance and Administration

Tina Wheelis, Executive Vice President of Finance and Administration:

- Ozarka full-time employees received their 2023-2024 Compensation & Benefit Summary this month
- The Series 17 Report and the final portion of the ACFR was completed and submitted during the month

Ash Flat

James Spurlock, Assistant VP of Campus Operations:

- WIOA representative on campus – October 4, 11, 18, 25
- TRiO representative on campus – October 4, 11, 18, 25
- Career Pathways representative on campus – October 4, 11, 18, 25
- Law Enforcement CE Class – October 5, 16
- Proctored Midterm Exam Sessions – October 9-12
- Jailer Certification Course – October 9-13
- AR Rehab Services representative on campus – October 11
- Fall Festival Planning Meeting – October 11
- Sharp County Hometown Health Coalition – October 17
- 2024 Eclipse Working Group – October 17
- Ash Flat Campus Fall Festival – October 25
- Nursing Entrance Testing – October 27

Mountain View

Kim Lovelace, Campus Director of Mountain View:

- Foundation Fall Concert – October 7
- Theatre Squared, travelling troupe from Fayetteville on campus for performance – October 11
- Timbo HS juniors and seniors on campus for tour – October 24
- “Monsters of Biology” community education presentation by David Mitchell – October 30

Advancement, Marketing, & Legislative Affairs

Dr. Josh Wilson, Vice President of Advancement:

Advancement & Legislative Affairs Activities

- Hosted Scholarship Reception on October 3, 2023. Approximately 100 students, family members, board members, trustees, staff members and donors were in attendance. The culinary department provided an amazing spread of food and our guest student speaker, Madison Woodall gave a very touching speech
- Decorated and set up Mtn. View campus for upcoming concert and dinner – October 6
- Hosted the Mtn View Fall Concert and Dinner at the Mtn. View campus on October 7, 2023. Due to the weather, we decided to move the show inside to the Kenneth & Janice Sutton lecture hall. The food and music were both amazing with approximately 100 attendees. This event netted over \$3,800
- Attended the ACC conference in Hot Springs – October 8-10

- Held a phone conference with Jonathon Rhodes & Rachel Jones to recap Casino Night – October 13
- Attended CPI and Marketing Workshop in Little Rock and presented “Shark Tank” style to a panel of judges on ideas for ways to increase CPI and college enrollment. Ozarka College was awarded \$3,500 to apply towards our pitched efforts
- Held a meeting with lead culinary, Brioney, on October 26 to discuss the upcoming Holiday Event which is scheduled for December 1, 2023 from 4:30 – 6:30 pm in the John E. Miller building
- Connected with area state representatives and senators to discuss College activities
- Conducted interview with Hometown Radio to tout recent LPN NCLEX pass rates
- Grant Administration: All remaining equipment and materials were purchased through the Delta Regional SEDAP grant for nursing. WORC grant is wrapping up final expenditures in preparation for end of grant reporting and close out
- Announced the opening of a new endowment effort: the Val West Memorial Nursing Scholarship
- Fall constituent outreach and donor stewardship, including scheduled visits, End of Year letters, calls to communicate the current and upcoming activities of the College

Public Relations & Marketing Activities

- Katie Norris has been recognized with an Educational Digital Marketing Gold Award
- Coordinated brochures, viewbook, sail sign, stickers, badges, and promo items for Admissions, AI presentation, Career Pathways presentation
- Purchased yearbook ad for Calico Rock and Melbourne, flight to NCMPR Conference, Holiday Event beanies, parade candy, coordinated donation to Bearkatz Academy annual auction, donation to Staff Council, ad for Stone County Living Magazine

Information Systems and Institutional Research

Scott Pinkston, VP and Chief Information Officer:

- Completed the Fall IPEDS reports (Federal - Integrated Postsecondary Education Data System)
- Completed ADHE term files (student, instructors, course and registration) submissions
- Completed ADHE Student Financial Aid data file submission for the previous Academic Year
- Completed subsequent of term file to the National Student Clearinghouse (student enrollment)
- Continued to rollout multi-factor authentication on staff computers

Staff Council

Valerie Long, Staff Council Secretary:

- Chili Cook-off – October 31
 - Our partnership with SGA was successful in receiving numerous donations for the annual Canned Food Drive and Toy Drive
 - The Finance department donated their first place prize to buy more toys for the drive
- Other Halloween events were also successful

- Candy Corn Guessing Game
- Costume Contest
- General meeting to be scheduled this month to discuss events for the Christmas season

Travel/College Representation

Dr. Richard Dawe, President:

- ADA-AAOA – Little Rock, AR – October 3
- ACC Conference – Hot Springs, AR – October 9-10
- ALC Review Committee – Little Rock, AR – October 17

Chris Lorch, Provost:

- Fall Concert – Mountain View, AR – October 3
- ACC Conference – Hot Springs, AR – October 8-10
- AHECB Quarterly Meeting – Little Rock, AR – October 27

Tina Wheelis, Executive Vice President of Finance and Administration:

- AACUBO Fall Meeting (K. Cowan, T. Wheelis) – Morrilton, AR – October 2-3
- Legislative Healthcare Update (D. Steed, T. Wheelis) – Little Rock, AR – October 17
- ALC Review Committee – Little Rock, AR – October 17

Dr. Josh Wilson, Vice President of Advancement:

- Set up for Mtn. View Fall Concert & Dinner (A. Killian) – Mtn. View, AR – October 6
- Mtn. View Fall Concert & Dinner (A. Killian, K. Norris, J. Wilson) – Mtn. View, AR – October 7
- ACC Conference (A. Killian, K. Norris, J. Wilson) – Hot Springs, AR – October 8-10
- NCMPR Conference Presentation (K. Norris) – Colorado Springs, CO – October 11-13
- CPI/Marketing Workshop (A. Killian, K. Norris) – Little Rock, AR – October 23-24
- Fall Festival (K. Norris) – Ash Flat, AR – October 25

James Spurlock, Assistant Vice President of Campus Operations:

- Foundation Scholarship Reception – Melbourne, AR – October 3
- SRACC Board Meeting – Hardy, AR – October 10
- CCHS Recruiting Visit – Cave City, AR – October 11
- CCHS Football Game – Cave City, AR – October 13
- CHS Accuplacer Testing Session – Couch, MO – October 18
- VHS Accuplacer Testing Session – Viola, AR – October 19
- Quad City Rotary Club – Highland, AR – October 23
- MSHS Recruiting Visit – Mammoth Spring, AR – October 30
- SHS Recruiting Visit – Salem, AR – October 30
- HHS Recruiting Visit – Highland, AR – October 31

Kudos

- Great work by all involved with the short notice legislative inventory request; especially Information Systems and Maintenance.

Tentative Discussion Items for Next Board of Trustees Meeting:

- Mountain View Tech Center progress update
- Board Retreat Planning
- Student Housing projects

Tentative Action Items for Next Board of Trustees Meeting:

- End-of-Month and Year-to-Date Financial Reports

Dr. Dawe's Comments:

- Everything continues to go very well as the fall semester end nears.

Monthly Financial Reports:

	Approved 2023 - 2024 Budget	Revised 2023 - 2024 Budget	Actual Month to Date Revenue/Expense	Actual Year to Date Revenue/Expense	Budgeted Balance to Collect or Balance to Expense	Percentage Realized To Date
Ozarka College						
Unrestricted Current Funds						
July 1, 2023 through October 31, 2023						
Revenues:						
Tuition & Related Fees	2,298,695	2,298,695	132,167	962,984	1,335,711	41.89%
Program & Course Related Fees	939,220	939,220	313,992	668,249	270,971	71.15%
Testing Services	192,605	192,605	987	18,864	173,741	9.79%
Sales Tax Proceeds	655,800	655,800	70,618	112,675	543,125	17.18%
Interest Income	11,170	11,170	7,812	29,486	(18,316)	263.97%
Other Income	81,650	81,650	18,876	59,202	22,448	72.51%
General Revenue	3,411,990	3,411,990	270,355	1,210,251	2,201,739	35.47%
Workforce 2000 Funding	1,271,840	1,271,840	105,987	423,947	847,893	33.33%
Tech Center Revenue	210,130	210,130			210,130	0.00%
Auxiliary Income - Culinary Café	5,000	5,000	1,273	2,854	2,146	57.08%
Auxiliary Income - Student Housing	60,000	60,000	24,238	40,538	19,462	67.56%
OCF Gift for Ash Flat Tech Center	10,000	10,000			10,000	0.00%
OCF Gift for Ithm View Tech Center	20,000	20,000			20,000	0.00%
Total Unrestricted Revenues	9,168,100	9,168,100	946,304	3,529,049	5,639,051	38.49%
Expenses:						
Regular Salaries	4,827,590	4,827,590	399,721	1,415,124	3,412,466	29.31%
Extra Help Salaries	78,800	78,800	3,738	15,866	62,934	20.13%
Fringe Benefits	1,645,340	1,645,340	121,774	458,600	1,186,740	27.87%
Supplies & Services	1,635,140	1,635,140	112,692	591,513	1,043,627	36.18%
Travel	77,390	77,390	13,274	25,724	51,666	33.24%
Utilities	493,140	493,140	25,467	181,965	311,175	36.90%
Capital Outlay	27,000	27,000	8,374	26,242	758	97.19%
Bond Payments	352,800	352,800			352,800	0.00%
Loan Payments	30,900	30,900	2,572	10,290	20,610	0
Total Unrestricted Expenditures	9,168,100	9,168,100	687,613	2,725,324	6,442,776	29.73%
			Net Income or (Loss)	803,725		

Ozarka College Restricted Funds July 1, 2023 through October 31, 2023	Approved		Adjustments to		Revised		Actual		Actual		Budgeted	
	2023 - 2024 Budget	2024 Budget	2023 - 2024 Budget	2024 Budget	2023 - 2024 Budget	2024 Budget	Month to Date	Year to Date	Month to Date	Year to Date	Balance to Collect on	Balance to Collect on
Student Aid Expenditures												
AR Challenge Awards	150,000				150,000		54,750	54,750	54,750		95,250	
Arkansas Concurrent Challenge	60,000				60,000		41,875	41,875	41,875		18,125	
AR Workforce Challenge	25,000				25,000		800	1,600	1,600		23,400	
AR Future Grant	1,000,000				1,000,000		337,828	544,779	544,779		455,221	
Federal Work Study	44,800				44,800		6,364	8,027	8,027		36,773	
PELL Grant	2,750,000				2,750,000		1,219	1,294,664	1,294,664		1,455,336	
FSEOG Awards	40,000				40,000						40,000	
Student Loans - Federal	1,000,000				1,000,000		269,530	429,358	429,358		570,642	
Student Loans - Private	25,000				25,000			2,250	2,250		22,750	
Miscellaneous Scholarships			A	50,000	50,000		7,950	26,950	26,950		23,050	
Student Aid Expenditures	5,094,800			50,000	5,144,800		720,316	2,404,253	2,404,253		2,740,547	
Federal Grant Expenditures												
Career Pathways Initiative	270,000				270,000		38,845	120,880	120,880		149,120	
Carl Perkins	116,400				116,400		20,611	43,411	43,411		72,989	
Direct & Equitable Grant	45,800				45,800		3,721	11,065	11,065		34,735	
SEDAP Grant	130,000				130,000						130,000	
SSARP Grant	169,000				169,000			50,769	50,769		118,231	
TRIO Grant	331,500				331,500		26,727	115,488	115,488		216,012	
WORC Grant	50,000				50,000		5,418	94,741	94,741		(44,741)	
Federal Grant Expenditures	1,112,700			-	1,112,700		95,322	436,353	436,353		676,347	
State Grant Expenditures												
Adult Basic Education Grant	129,700				129,700		11,003	35,574	35,574		94,126	
Career Coach	142,000				142,000		5,722	18,282	18,282		123,718	
Education & Training Grant	23,000				23,000		357	3,702	3,702		19,298	
Future Fit Grant			A	80,000	80,000		4,536	13,615	13,615		66,385	
General Adult Education Grant	85,600				85,600		6,257	26,372	26,372		59,228	
Special Projects					-						-	
Career Tech Grant	210,000				210,000		10,005	58,771	58,771		151,229	
State Grant Expenditures	590,300			80,000	670,300		37,879	156,317	156,317		513,983	
Total Restricted Expenditures	6,797,800			130,000	6,927,800		853,517	2,996,923	2,996,923		3,930,877	
A = Grant Awarded after budget was prepared												
B = Grant Awarded after start of fiscal year												
C = Grant Award adjusted after budget was prepared												

Ozarka College Unrestricted Current Funds - Fiscal Comparison July 1, 2023 through October 31, 2023	2023 - 2024 Fiscal Year				2022 - 2023 Fiscal Year			
	2023 - 2024 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 10/31/23		2022 - 2023 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 10/31/22	
Revenues:								
Tuition & Related Fees	2,298,695	962,984	41.89%		2,431,790	947,063	38.95%	
Program & Course Related Fees	939,220	668,249	71.15%		866,085	423,707	48.92%	
Testing Services	192,605	18,864	9.79%		88,695	23,233	26.19%	
Sales Tax Proceeds	655,800	112,675	17.18%		614,580	169,401	27.56%	
Interest Income	11,170	29,486	263.97%		4,395	1,231	28.01%	
Other Income	81,650	59,202	72.51%		90,970	40,443	44.46%	
General Revenue	3,411,990	1,210,251	35.47%		3,336,265	1,250,583	37.48%	
Workforce 2000 Funding	1,271,840	423,947	33.33%		1,271,840	423,947	33.33%	
Tech Center Revenue	210,130	0	0.00%		124,300		0.00%	
Auxiliary Income - Culinary Café	5,000	2,854	57.08%		5,940	239	4.02%	
Auxiliary Income - Student Housing	60,000	40,538	67.56%		52,800	14,397	27.27%	
OCF Gift for Ash Flat Tech Center	10,000	0	0.00%		16,350		0.00%	
OCF Gift for Mt View Tech Center	20,000	0	0.00%		25,000		0.00%	
Total Unrestricted Revenues	9,168,100	3,529,049	38.49%		8,929,010	3,294,244	36.89%	
Expenses:								
Regular Salaries	4,827,590	1,415,124	29.31%		4,669,780	1,327,277	28.42%	
Extra Help Salaries	78,800	15,866	20.13%		105,200	29,724	28.25%	
Fringe Benefits	1,645,340	458,600	27.87%		1,648,630	457,841	27.77%	
Supplies & Services	1,635,140	591,513	36.18%		1,538,980	509,753	33.12%	
Travel	77,390	25,724	33.24%		76,990	23,776	30.88%	
Utilities	493,140	181,965	36.90%		471,280	163,743	34.74%	
Capital Outlay	27,000	26,242	97.19%		31,250	6,109	19.55%	
Bond Payments	352,800	0	0.00%		356,000		0.00%	
Loan Payments	30,900	10,290	0.00%		30,900	963	0.00%	
Total Unrestricted Expenditures	9,168,100	2,725,324	29.73%		8,929,010	2,519,186	28.21%	
Net Income or (Loss)		803,725				775,058		

College Monthly Calendar:

Previous Month	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Next Month
				1 November 2023	2 (h) 10:15 AM Human Resources (m) 3:30 PM Succession Planning Committee of the Board (m) 4:00 PM Advanced Use of Force	3 (p) 6:00 PM ICARE Talent Show	4	
5	6	7	8	9 (p) 5:30 PM Quilt of Valor Presentation (p) 5:30 PM Quilt of Valor Presentation (p) 5:30 PM Quilt of Valor Presentation	10 (s) 8:00 AM Area FFA Leadership Contest (s) 8:00 AM Area FFA Leadership Contest (s) 8:00 AM Area FFA Leadership Contest (s) 8:00 AM Area FFA Leadership Contest (s) 8:00 AM Area FFA Leadership Contest (s) 8:00 AM Area FFA Leadership Contest (s) 8:00 AM Area FFA Leadership Contest (s) 8:00 AM Area FFA Leadership Contest (s) 8:00 AM Area FFA Leadership Contest (s) 8:00 AM Area FFA Leadership Contest (s) 8:00 AM Area FFA Leadership Contest (s) 8:00 AM Area FFA Leadership Contest (s) 8:00 AM Area FFA Leadership Contest (s) 8:00 AM Area FFA Leadership Contest	11		
12	13 (s) 9:00 AM ATI NCLEX-PN Live Review (p) 6:00 PM S'Mores and More Happy Birthday Girl Scouts (p) 6:00 PM S'Mores and More Happy Birthday Girl Scouts	14 (s) 9:00 AM ATI NCLEX-PN Live Review (s) 9:00 AM ATI NCLEX-RN Live Review (s) 5:00 PM Culinary Advisory Meeting (p) 6:00 PM Solar Eclipse Meeting	15 (s) 9:00 AM ATI NCLEX-PN Live Review (s) 9:00 AM ATI NCLEX-RN Live Review	16 (s) 9:00 AM ATI NCLEX-RN Live Review	17 (m) 2:00 PM WRAAAA In-Service (m) 2:00 PM WRAAAA In-Service	18		
19	20	21	22	23	24	25		
26	27 Last Day to Withdraw with a "W" from 16 Week Semester	28	29 (p) 11:00 AM American Red Cross Blood Drive	30 ARNEC Classes End				

Event Codes:
 (k) - Catering
 (c) - Class - Off Schedule
 (f) - Foundation
 (h) - Hidden
 (m) - Meeting
 (p) - Public
 (s) - Student Activities