

**President's Report
to the Board of Trustees
June 1, 2023**

This report is intended to provide members of the Ozarka College Board of Trustees with information regarding Ozarka College activities and accomplishments.

Upcoming Events of Interest

- June 1 LPN ATI Review
- June 5-6 Instructional Leader's Institute
- June 5-8 Kids College
- June 8 Youth Mental Health First Aid
- June 13-14 Essential Standards for Literacy
- June 14 NAESC-Motivational Interviewing for School Professionals
- June 21 Arkansas New Assessment Training
- June 22 Math Essential Standards
- June 22 Region 2 Faith-Based Prevention Conference
- June 27 What's Poverty Got to Do with It? Children and Families in Crisis
- June 27 Free Estate Planning Seminar
- June 29 Learn to Burn Class

Previous Events of Interest

- May 2 Quarterly Foundation Board Meeting
- May 2 Suellen Davidson Retirement Reception
- May 2 Phi Theta Kappa Induction Ceremony
- May 5 Pioneer Day Gospel Singing
- May 8 LPN Capping and Pinning
- May 10-11 CREATE BRIDGES Eclipse Training Workshop
- May 11 Commencement
- May 18 Board of Trustees Regular Meeting
- May 18 GED Graduation
- May 26 NADT Cinderella Recital

College Governance

- Dr. Lorch will now be overseeing strategic planning in addition to his responsibilities as Provost. Dr. Wilson will assume the additional responsibilities of our legislative liaison.

Academics

Chris Lorch, Provost:

- Attended Regional Workforce meeting at NAESC
- Met with Rep. Missy Irvin in Mountain View
- Met with Rep. Stetson Painter in Ash Flat
- Met with Mike Rogers, Governor's Workforce Cabinet Chair, in Ash Flat

Student Services/Enrollment Information

Zeda Wilkerson, Vice President of Student Services:

- Received notification Career Coach grant request was approved. Melbourne renewed, and a full-time coach added at ICC HS and part-time at Viola HS
- VA Conducted a site visit May 18 with no discrepancies
- PSI Conducted a site visit on May 17th. The reviewer was pleased with the on-site records organization
- Attended PTK induction ceremony
- Student Services department participated in a half-day professional development on-campus workshop conducted by Paradigm Shift
- Assisted with Commencement
- Participated in Department of Career and Technical Ed Zoom meeting – May 15
- Participated in ArkACRAO Zoom – May 30
- Held Access to Education Committee meeting – May 31

Dylan Herekamp, Registrar:

- Assisted with conducting 2023 Commencement Ceremony – May 11
- Assisted Kelly with PSI Compliance visit – May 17
- Completed VA Compliance visit – May 18
- Attended professional development with Student Services

McKenzie Jackson, Director of Admissions and Student Engagement:

- The Admissions Department has completed numerous campus tours during the month of May
- McKenzie and Chris participated in numerous academic signings at area high schools during the month of May
- McKenzie and Chris worked with area high schools on concurrent registration
- McKenzie and Chris attended Pioneer Day and participated in the parade on behalf of Ozarka
- McKenzie and Chris are actively working with service area high schools on Accuplacer Testing

Tania Wallace, Director of Financial Aid:

- Manually verifying each Summer I registered student on the NSLDS to confirm if the student has received the maximum Pell allowance for the 2022-2023 academic year
- Posting Summer I Pell awards to student accounts
- Verifying loan requests for the Summer I semester
- Received and processed SAP appeals for the Summer I semester
- Assisting an increased number of students over the phone and with continuous back and forth emails about obtaining or retaining their financial aid
- Reviewing to make sure that students have not exceeded their cost of attendance budgets for the 2022-2023 academic year and if they do, corrective actions are taken

- Participated in training and updates session with our Student Connections representative
- Participated in five Department of Education and NASFAA webinars about the loan repayment schedule, upcoming overhaul of financial aid and all the additional work that will be required to implement these new systems

Amanda Engelhardt, Director of Career Pathways:

- Working on the budget proposal for FY24
- Amanda and Lindsey participated in the Pioneer Day Parade
- Received preliminary budget and MOA has not been signed yet
- Completed EdPays program for the semester. Total amount of funds used for the semester: \$32,300

Kendra Smith, Perkins Program Director:

- Assisted with Ozarka graduation (Tiffney) and reception (Tiffney and Kendra)
- Assisted with GED graduation (Tiffney)
- Participated in Student Services professional development
- Writing Perkins Annual Plan
- Attended NACTEI Conference in San Antonio
- Provided assistance with resume preparation

Sharon Wilson, Director of TRIO:

- Assisted students with advising and registration for Summer and Fall classes
- Attended Professional Development Seminar: Legislation, Regulations, and Financial Aid (online)
- Attended webinar from U.S. Department of Education: Annual Performance Report update

Finance and Administration

Tina Wheelis, Executive Vice President of Finance and Administration:

- The 2024 Annual Operating Plan has been submitted to the Department of Finance and Administration
- The Ozarka College Board of Trustees Finance Committee met and reviewed the 2024 Operating Budget on May 3, 2023

Ash Flat

James Spurlock, Assistant VP of Campus Operations:

- WIOA Representative on Campus – May 2, 9, 16, 23, 30
- AR Rehab Services Representative on Campus – May 3
- Career Pathways Representative on Campus – May 3, 10, 17, 24
- Financial Aid Representative on Campus – May 3, 10, 17, 24
- SNAP E&T – May 4, 11, 18, 25
- Create Bridges Eclipse Training – May 11
- Sharp County Hometown Health Coalition – May 16
- Arkansas State Police Training – May 16
- Tri-County Board of Realtors Training – May 25

Mountain View

Kim Lovelace, Campus Director of Mountain View:

- PCC Meeting – May 3
- Arkansas Rehab on campus – May 1, 22
- Timbo HS Senior Awards Day to present Foundation Scholarships – May 12
- Mountain View HS Senior Awards Day to present Foundation Scholarships – May 12
- Inservice for faculty and campus directors – May 15
- Gave the Accuplacer at Rural Special High School – May 18
- Arkansas Craft School Board Meeting – May 18
- Access to Education Committee meeting – May 31

Advancement, Marketing, & Planning

Dr. Josh Wilson, Vice President of Advancement:

Advancement & Planning Activities

- Held the Spring Foundation Board Retreat, May 2 in the Melbourne Student Services Center
- Hosted a retirement reception to celebration Suellen Davidson and her 17 years of dedicated service to Ozarka
- Notified all 2023-2024 scholarship recipients; disseminated letters and acceptance forms
- Prepared and presented Enrollment Management Plan updates to the Board of Trustees
- Set dates for two Fall events: A Sonny Night in August featuring Jerry Hopper (Saturday, August 26) and the Golf Tournament at Cooper's Hawk (Thursday, September 21)
- Grants updates:
 - SEDAP Grant: Nursing equipment/simulators ordered
 - WORC Grant: Submitted quarterly narrative and financial reports; preparing for end of year expenditures and next budget projections

Public Relations & Marketing Activities

- Coordinated social media ads and stories for registration, career opportunities, and multiple College events, e.g., Kids College, Pie Festival, , Spring Commencement, LPN Graduates, Congrats Ozarka Graduates, Faculty of the Year, Memorial Day Weekend; Ronny Rush Memorial, Wayburn Watson Roping event, Teacher Appreciation Week, Presidents and Provost list, EOQ/Suellen Retirement, PTK Induction and Aviation Camp; Submitted PR's regarding: Kids College, Faculty of the Year, EOQ Suellen Retirement, GED Graduation, Aviation Camp, Nursing Grads Honored at Capping and Pinning, President's and Provost List
- Photography – Captured EOQ, Suellen Retirement, Nursing Badges, LPN Campus Groups, Coordinated Pioneer Day photos, Faculty of the Year, ambassador update photo and PTK Induction
- Completed multimedia for college design projects including logo file for Friends of the Library, Coordinated PTK program, Coordinated Friends of the library labels, Foundation Card, Kids College media and materials, yearbook ads, Commencement program
- Prepared and disseminated Campus Connection Newsletter, Coordinated Faculty of the year photo for ACC, Coordinated Alumni of the Year for ACC, President and Provost ad,

file conversion for off campus sites, coordinated labels for MV and Aviation Camp shirt design

- Coordinated promotional items for Kids College, Gift for Commencement speaker, gift for donors
- Sponsorships and Promotional Items – Purchased ad for Farm Family with Pacesetter, Promo items, Mammoth Spring Chamber, Mammoth Spring School Golf Sponsorship, AR Craft School, Next Door Ad, Izard County Fair Sponsorship, ICC Sponsorship, Stone County Grad ad, Farm Family ad with Stone County, Farm Family ad with Melbourne Times, and promotional items

Adult Education

Trish Miller, Director of Adult Education:

- GED Graduation – May 18
 - 71 graduates with 28 participating in the graduation ceremony
 - Three students achieved scores making them eligible for the New Horizon Scholarship
- Carol Sellars participated in a DHS SNAP E&T Provider Training with Maximus via Zoom – May 24
- Carol Sellars participated in a SNAP Works Training via Zoom – May 25
- Carol Sellars joined a Virtual Career Fair sponsored by Maximus – May 30

Information Systems/Planning and IR

Scott Pinkston, VP and Chief Information Officer:

- Completed the Community College Survey of Student Engagement (CCSSE) and the Community College Faculty Survey of Student Engagement (CCFSSE)

Staff Council

Dylan Herekamp, Staff Council President:

- Held elections at April meeting
 - Valerie Long was elected Secretary and Chrisha Savell was elected Vice President
- Started Summer Jeans Day fundraiser on May 17
- Developing meeting schedule for Executive Council through Summer

Travel/College Representation

Dr. Richard Dawe, President:

- Welcomed Retired Teachers at their conference on the Melbourne campus – May 10
- ADA Commission – Little Rock, AR – May 17
- Provided the welcome at our GED graduation ceremony – May 11

Chris Lorch, Provost:

- No travel

Tina Wheelis, Executive Vice President of Finance and Administration:

- No travel

Dr. Josh Wilson, Vice President of Advancement:

- No travel

James Spurlock, Assistant Vice President of Campus Operations:

- Koshkonong High School Accuplacer Test – Koshkonong, MO – May 2
- Salem High School Accuplacer Test – Salem, AR – May 3
- Salem High School Concurrent Registration – Salem, AR – May 3
- Highland High School Senior Signing Day – Highland, AR – May 5
- Highland High School Accuplacer Test – Highland, AR – May 8
- Highland High School Concurrent Registration – Highland, AR – May 9
- SRACC Board Meeting – Hardy, AR – May 9
- Mammoth Spring High School Accuplacer Test – Mammoth Spring, AR – May 10
- Mammoth Spring High School Concurrent Registration – Mammoth Spring, AR – May 10
- Ozarka College Commencement Ceremony – Melbourne, AR – May 11
- Ozarka College Year End Cook Out – Melbourne, AR – May 12
- Ozarka College In-service Training – Melbourne, AR – May 15
- Koshkonong High School Accuplacer Test – Koshkonong, MO – May 16
- Koshkonong High School Concurrent Registration – Koshkonong, MO – May 16
- Mammoth Spring Chamber of Commerce Meeting – Mammoth Spring, AR – May 18
- Salem Chamber of Commerce – Salem, AR – May 24
- Ozarka College Access to Education – Melbourne, AR – May 31

Trish Miller, Director of Adult Education:

- No travel

Kudos

- Well done to our maintenance and grounds personnel for their work on the Melbourne campus irrigation
- Very good job to all involved with ‘Kids College’ this summer

Tentative Discussion Items for Next Board of Trustees Meeting:

- Strategic Planning timeline/plan

Tentative Action Items for Next Board of Trustees Meeting:

- End-of-Month and Year-to-Date Financial Reports
- 2023 End-of-Year Financial Report
- 2022 Annual Audit Report

Dr. Dawe’s Comments:

- We experienced a very busy and successful May as we completed our academic year. We are now involved with planned summer projects to include preparing for the fall semester.

Ozarka College													
Restricted Funds													
July 1, 2022 through May 31, 2023													
	Approved	Adjustments to	Revised	Actual	Actual	Actual	Budgeted						
	2022 - 2023 Budget	2022 - 2023 Budget	2022 - 2023 Budget	Month to Date	Year to Date	Month to Date	Balance to Collect on						
				Revenue/Expense	Revenue/Expense	Revenue/Expense	Balance to Collect on						
Student Aid Revenues													
AR Challenge Awards	250,000		250,000		99,750		150,250						
AR Concurrent Challenge	100,000		100,000		57,250		42,750						
AR Workforce Challenge	25,000		25,000		3,200		21,800						
AR Future Grant	600,000	C 184,000	784,000		783,341		659						
Federal Work Study	50,000		50,000	13,278	49,770		230						
PELL Grant	2,750,000		2,750,000	6,970	2,334,860		415,140						
FSEOG Awards	40,000		40,000		40,000		-						
Student Loans - Federal	1,000,000		1,000,000	866	732,540		267,460						
Student Loans - Private	100,000		100,000		13,200		86,800						
Miscellaneous Scholarships		A 52,000	52,000	875	51,825		175						
Student Aid Revenues	4,915,000	236,000	5,151,000	21,989	4,165,736		985,264						
Federal Grant Revenues													
Career Pathways Initiative	270,100	C 30,000	300,100	28,463	298,389		1,711						
ARPA - Institutional	15,525		15,525	5,239	10,039		5,486						
HEERF/CRSSA Grant	53,000		53,000		37,596		15,404						
CARES - Strengthening Institutions	70,850		70,850		70,856		(6)						
Carl Perkins	128,100	C 40,000	168,100	44,887	166,259		1,841						
Direct & Equitable Grant	39,940		39,940	3,371	19,784		20,156						
SSARP Grant	369,000	B 369,000	369,000		200,185		168,815						
TRIO Grant	331,400		331,400	29,558	279,995		51,405						
WORC Grant	400,000		400,000	38,102	265,134		134,866						
Federal Grant Revenues	1,308,915	439,000	1,747,915	149,619	1,348,236		399,679						
State Grant Revenues													
Adult Basic Education Grant	129,650		129,650		59,857		69,793						
Career Coach	63,000		63,000	3,856	33,251		29,749						
Regional Workforce		A 75,000	75,000				75,000						
Education & Training Grant	22,975		22,975		15,628		7,347						
Future Fit Grant		A 80,000	80,000	34,000	80,000		-						
General Adult Education Grant	91,460		91,460	6,524	48,777		42,683						
Strong Start to Finish Grant		B 3,000	3,000		3,000		-						
Gene Haas Foundation Grant		B 10,000	10,000		10,000		-						
Tech Center Grant		C 210,000	210,000		210,125		(125)						
State Grant Expenditures	307,085	378,000	685,085	44,381	460,640		224,445						
Total Restricted Revenues	6,531,000	1,053,000	7,584,000	215,988	5,974,611		1,609,389						

Restricted Funds	Approved		Adjustments to		Actual		Actual		Budgeted
	2022 - 2023 Budget	2023 Budget	2022 - 2023 Budget	2023 Budget	Month to Date	Year to Date	Month to Date	Year to Date	
July 1, 2022 through May 31, 2023	2022 - 2023 Budget	2023 Budget	2022 - 2023 Budget	2023 Budget	Revenue/Expense	Revenue/Expense	Revenue/Expense	Revenue/Expense	Balance to Collect or Balance to Expense
Student Aid Expenditures									
AR Challenge Awards	250,000							99,750	150,250
Arkansas Concurrent Challenge	100,000							57,250	42,750
AR Workforce Challenge	25,000							3,200	21,800
AR Future Grant	600,000	C	184,000					783,341	659
Federal Work Study	50,000						1,617	44,432	5,568
PELL Grant	2,750,000						6,970	2,334,860	415,140
FSEOG Awards	40,000							40,000	-
Student Loans - Federal	1,000,000						866	732,540	267,460
Student Loans - Private	100,000							13,200	86,800
Miscellaneous Scholarships		A	52,000				875	51,825	175
Student Aid Expenditures	4,915,000		236,000				10,328	4,160,398	990,602
Federal Grant Expenditures									
Career Pathways Initiative	270,100	C	30,000				45,852	389,830	(99,730)
ARPA - Institutional	15,525						5,239	10,039	5,486
HEERF/CRSSA Grant	53,000							37,596	15,404
CAPES - Strengthening Institutions	70,850						20	70,856	(6)
Carl Perkins	128,100	C	40,000				8,465	177,168	(9,068)
Direct & Equitable Grant	39,940						3,305	33,066	6,874
SSARP Grant	331,400	B	369,000				25,227	200,185	168,815
TRIO Grant	400,000						97,248	305,221	26,179
WORC Grant								362,362	37,618
Federal Grant Expenditures	1,308,915		439,000				185,356	1,596,343	151,572
State Grant Expenditures									
Adult Basic Education Grant	129,650						11,282	113,831	15,819
Career Coach	63,000						3,874	37,125	25,875
Regional Workforce Grant		A	75,000					58,101	16,899
Education & Training Grant	22,975						1,981	19,367	3,608
Future Fit Grant		A	80,000				4,456	45,338	34,662
General Adult Education Grant	91,460						8,581	76,648	14,812
Strong Start to Finish		B	3,000					3,000	-
Special Projects									-
Career Tech Grant		c	210,000				7,996	177,010	32,991
Gene Haas Foundation Grant		B	10,000					7,706	2,294
State Grant Expenditures	307,085		378,000				38,169	538,126	146,959
Total Restricted Expenditures	6,531,000		1,053,000				233,854	6,294,866	1,289,134
A = Grant Awarded after budget was prepared									
B = Grant Awarded after start of fiscal year									
C = Grant Award adjusted after budget was prepared									

Ozarka College Unrestricted Current Funds - Fiscal Comparison July 1, 2022 through May 31, 2023	2022 - 2023 Fiscal Year				2021 - 2022 Fiscal Year			
	2022 - 2023 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 05/31/2023		2021 - 2022 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 05/31/2022	
Revenues:								
Tuition & Related Fees	2,431,790	2,024,904	83.27%		2,507,105	2,115,154	84.37%	
Program & Course Related Fees	866,085	1,040,054	120.09%		593,925	693,166	116.71%	
Testing Services	88,695	46,856	52.83%		88,930	49,101	55.21%	
Sales Tax Proceeds	614,580	540,135	87.89%		566,260	495,599	87.52%	
Interest Income	4,395	22,904	521.15%		6,370	3,688	57.90%	
Other Income	90,970	(147)	-0.16%		99,325	1,114,676	1122.25%	
General Revenue	3,336,265	3,336,267	100.00%		3,048,780	3,257,617	106.85%	
Workforce 2000 Funding	1,271,840	1,165,854	91.67%		1,271,850	1,165,854	91.67%	
Tech Center Revenue	124,300	0	0.00%					
Auxiliary Income - Cullinary Café	5,940	239	4.02%		4,175	5,214	124.89%	
Auxiliary Income - Student Housing	52,800	55,099	104.35%		52,800	52,341	99.13%	
ARPA Funding Lost Revenue	0	0	0.00%		270,435	268,775	0.00%	
OCF Gift for Ash Flat Tech Center	16,350	0	0.00%		75,000		0.00%	
OCF Gift for Mtn View Tech Center	25,000	0	0.00%					
2021 Carryover	0	0	0.00%		152,450		0.00%	
Total Unrestricted Revenues	8,929,010	8,232,165	92.20%		8,737,405	9,221,185	105.54%	
Expenses:								
Regular Salaries	4,669,780	3,848,705	82.42%		4,499,000	3,720,477	82.70%	
Extra Help Salaries	105,200	62,337	59.26%		103,400	68,485	66.23%	
Fringe Benefits	1,648,630	1,298,621	78.85%		1,646,065	1,300,380	79.00%	
Supplies & Services	1,538,980	1,213,380	78.84%		1,515,515	1,438,264	94.90%	
Travel	76,990	44,614	57.95%		60,830	34,728	57.09%	
Utilities	471,280	396,915	84.22%		470,645	360,677	76.63%	
Capital Outlay	31,250	40,023	128.07%		52,550	94,254	179.36%	
Bond Payments	356,000	355,720	99.92%		358,500	358,415	99.98%	
Loan Payments	30,900	20,944	0.00%		30,900	17,181	0.00%	
Total Unrestricted Expenditures	8,929,010	7,279,259	81.52%		8,737,405	7,392,861	84.61%	
Net Income or (Loss)		952,906				1,828,324		
Adjustment for ARPA/Indirect Funding *						(746,424)		
Adjustment for ARPA/Lost Revenue Funding *						(268,775)		
						813,125		

