

**Ozarka College**  
**Board of Trustees Quarterly Meeting**  
**Tuesday, September 21, 2021**  
**4:30 p.m.**  
**Ozarka College – Melbourne**  
**John E. Miller Board Room**

**MINUTES OF MEETING**

The Ozarka College Board of Trustees met at 4:30 p.m. on Tuesday, September 21, in the John E. Miller Building Board Room on the Melbourne campus.

Present: Chair – Ryan Howard, Vice Chair – Fred Holzhauer, Trustee Ben Cooper, Trustee Mike Watson, Trustee Pam Setser (dialed in), Dr. Richard Dawe, Amber Rush, Dr. Chris Lorch, Dr. Josh Wilson, Zeda Wilkerson, Scott Pinkston, Marcus Orf, Clinton Jackson, and Amy Esquivel.

Absent: Trustee Robert Wright, Tina Wheelis

Chair Howard called the meeting to order at 4:30 p.m.

Trustee Fred Holzhauer led the Board in the Pledge of Allegiance.

A motion to approve the minutes from the May 22, 2021 Regular Meeting was made by Trustee Watson and seconded by Trustee Cooper. The motion passed unanimously.

**Area Reports**

**Academic Affairs**

Dr. Chris Lorch, Provost

- Future expansion of technology certificate programs and streamlining of the welding technology certificate to better serve local community employers
- Drafting letter of intent to nursing board to begin our own nursing program for RN
- Able to provide all faculty members with new SurfacePro technology
- Located a building to utilize as a satellite site for a welding program in Mountain View, with Board approval

**Finance and Administration**

Amber Rush, Controller

- State and Federal reporting this month along with Financial Aid disbursement
- ARP, CARES, and HEERF disbursements underway
- Foundation audit was successful with no findings

## **Student Services**

Zeda Wilkerson, Vice President of Student Services

- Enrollment update
- Ozarka will be represented at numerous events scheduled at local schools and in the communities we serve
- COVID-19 cases on our campuses are staying low

## **Advancement and Planning**

Dr. Josh Wilson, Vice President of Advancement

- Ozarka has seen an increase in donations this year, including funding the Delynne Duerkes Memorial Scholarship
- Scholarship awards are up this year due to increase in endowed funds and pass-through awards
- Buyer found for the Mrs. Betty Campbell house donation, should close this week
- Sprint at the Spring 5k and Mountain View concert events last weekend had successful turnouts, with early estimates of \$2,500 and \$4,000 received, respectively
- Golf tournament scheduled for this weekend with 30 teams already signed up

## **Information Systems and Institutional Research**

Scott Pinkston, Vice President and Chief Information Officer

- High-speed internet tower at the Ash Flat Carpenter Tech Center exceeds expectations

## **Staff Council**

- No report

## **Student Government Association**

- No report

## **President's Report – Discussion Item 6.A**

Dr. Dawe presented the following President's Report Items:

- Marcus Orf presented - Carpenter Tech Center:
  - Construction has progressed well, including fireproof/soundproof insulation
  - Computer lab will be completed soon in order to in-house Accuplacer and OSHA testing for students
  - High School enrollment numbers look good and are projected to rise for the spring semester
  - Over 200 students will be OSHA tested this year
  - Cultivating working relationships with Intimidator, Bad Boy Mowers, Emerson Manufacturing, and Excel Boats as likely employers of Ozarka graduates
- Clinton Jackson presented - Aeronautics Program:

- Clinton was introduced to the Board as our new program director

#### **Information Item – Personnel 7.A.1**

Dr. Dawe informed the Board of the following new full-time personnel:

- i. Kim Lovelace - Mountain View Campus Director
- ii. Felicia Sisk - Surgical Technology Program Director
- iii. Clinton Jackson - Aviation Director
- iv. Zeda Wilkerson - VP of Student Services
- v. Tania Wallace - Director of Financial Aid
- vi. Susan Thielemier - Nursing Instructor
- vii. Amy Esquivel - Executive Assistant to the President and Provost
- viii. Dylan Herekamp - Registrar
- ix. Larry Smith - Night Maintenance/Special Events Supervisor
- x. Skye Carter - Welding Faculty
- xi. McKenzie Jackson - Director of Admissions
- xii. Jessica Chewning - Financial Aid Specialist
- xiii. Jennifer Baldrige - LPN Faculty in Mammoth Spring
- xiv. Melissa Gallagher - Delta UPSOAR Project Coordinator

#### **Information Item – Personnel 7.A.2**

Dr. Dawe informed the Board of the following new part-time personnel:

- i. Kenna Johnson - SNAP Employment & Training Case Worker
- ii. John Brunner - Maintenance
- iii. Bonnie Clark - Part-time Class Proctor for ARNEC
- iv. Kerby Smith - Part-time Fitness Center Assistant

#### **Information Item – Personnel 7.A.3**

Dr. Dawe informed the Board of the following resignations, retirements, etc.:

- i. Jeffrey Faulkner - Chief Flight Instructor
- ii. Tess Weatherford - Financial Aid Specialist
- iii. Rocky Hay - Night Maintenance/ Special Events Coordinator
- iv. Kay Adkins - Financial Aid Specialist
- v. Thomas Steer - Part-time Maintenance
- vi. Casey Orr - Agriculture Program Coordinator
- vii. Alex Bray - Part-time Fitness Center
- viii. Zeb Norris - Part-time Maintenance at Mountain View

#### **Information Item – Personnel 7.A.4**

Dr. Dawe informed the Board of the following active searches:

- i. Institutional Services Assistant - Mountain View
- ii. ARNEC Program Nursing Instructor
- iii. Administrative Specialist III - Ash Flat

**Action Item 8.A.1**  
**End of Month and Year-to-Date Financial Reports**

- Amber Rush presented the End-of-Month and Year-to-Date Financial Reports to the Board for approval
- Trustee Holzhauser made a motion to approve the report. Trustee Cooper seconded the motion. The motion passed unanimously

**Action Item 8.A.2**  
**Finance – FY 2019-2020 End-of-Year Financial Report**

- Amber Rush presented the 2019-2020 End of Year Financial Report to the Board for approval
- Trustee Watson made a motion to approve the report. Trustee Holzhauser seconded the motion. The motion passed unanimously

**Action Item 8.A.3**  
**Finance – Annual Audit Report**

- Amber Rush presented the 2019 Audit Report Review to the Board for approval.
- Trustee Cooper made a motion to approve the report. Trustee Watson seconded the motion. The motion passed unanimously

**Action Item 8.B.1**  
**Governance – Board Conflicts of Interest and Commitment Statement**

- Dr. Dawe presented the Board Conflicts of Interest and Commitment Statement to the Board for approval.
- Trustee Holzhauser made a motion to approve the report. Trustee Cooper seconded the motion. The motion passed unanimously

With no further business, Chair Howard asked that a motion be made to adjourn the meeting. A motion to adjourn the meeting was made by Trustee Holzhauser and seconded by Trustee Watson. The motion passed unanimously and the meeting was adjourned at 6:15 p.m.