

**President's Report  
to the Board of Trustees  
September 1, 2023**

*This report is intended to provide members of the Ozarka College Board of Trustees with information regarding Ozarka College activities and accomplishments.*

**Upcoming Events of Interest**

- September 9           ACT Testing
- September 12         Spring River Area Eclipse Working Group
- September 21         Ozarka Foundation Golf Tournament
- September 25         Board of Trustees Regular Meeting
- September 30         Casino Night

**Previous Events of Interest**

- August 7               Reporting Day for Faculty
- August 7, 11, 25       NACE Test
- August 15             Fall Inservice
- August 16             New Student Orientation – Ash Flat
- August 17             New Student Orientation – Mountain View, Melbourne
- August 19             Aviation Orientation
- August 21             Fall Semester Begins
- August 21             LPN Orientation
- August 26             Son Lamb Concert Series

**College Governance**

- We continue to plan for the purchase of the technical building in Mountain View and the establishment of a Construction Trades program.

**Academics**

*Chris Lorch, Provost:*

- Met with reps from Mountain View School District
- Met with Excel Boats
- Attended Town Hall on LEARNS Act
- Met with Representative Trey Stiemel
- Met with Emerson regarding employee training
- Met with Jonathan Rhodes on Culinary partnership
- Met with reps from Highland HS regarding teacher education
- Met with Melbourne SD superintendent
- Met with Office of Skills Development regarding new program

**Student Services/Enrollment Information**

*Zeda Wilkerson, Vice President of Student Services:*

- Received back the campus crime statistics for all locations. No crimes were reported
- Assisted with registration and communicated with counselors on concurrent enrollment

- Sent out all student accommodation plans to faculty
- Held Aviation Application process meeting with Dr. Lorch, Director Jackson, and Chris Mosley
- Participated in ArkACRAO virtual meeting
- Coordinated NSO efforts along with James, Kim, and Chris Mosley
- All housing residents moved in August 16-18. Held Housing Orientation on August 22

*Dylan Herekamp, Registrar:*

- Kelly began distributing Summer I diplomas to graduates
- Evaluated recently received Fall transcripts
- Completed all recurrent and new VA Certifications for Fall 2023
- Completed final Expenditure and Performance report for ADE-DCTE Career Coach Grant and submitted it to DCTE for review

*Chris Mosley, Director of Admissions:*

- Attended the Sharp County Fair Banquet as a representative for the scholarship awards
- Setup booth space for the IZARD County fair for recruiting
- The Admissions Office provided several campus tours this month
- Attended the Back-to-School Bash at West Side Greers Ferry
- The Admissions Office assisted with the Melbourne High School concession stand
- The Admissions Office moved 26 students into student housing for the fall
- The Admissions Office assisted with NSO, aviation orientation, and housing orientation

*Tania Wallace, Director of Financial Aid:*

- Monitored, received, processed, and requested further documentation needed to complete FAFSA Verifications, Student Loans, ADHE Grants and Scholarships, SAP Appeals, Special Consideration Applications, Work Study Applications, etc.
- Participated in the first 2024-2025 FAFSA Demonstration webinar
- Reviewed 110 Fall loan requests and requested further information from students whose loan requests were not complete. Once all necessary information was obtained, loans were manually keyed in to the system
- Reviewed, prepared, and processed 87 Fall loans
- Reviewed, prepared, and processed 25 Fall 2023-2024 SAP Appeals for committee review
- Notified 24 students of approved SAP appeals
- Reviewed, prepared, and processed two Special Consideration applications and waiting on further information from a student to process the third application

*Amanda Engelhardt, Director of Career Pathways:*

- Attended a Case Management meeting with ADHE/CPI Director
- Spoke at Aviation and LPN orientations
- Lindsey will be at MV on Thursdays and Amanda will be at Ash Flat on Wednesdays this semester

- Applied for reserve funds and was approved for \$60,000 additional funds. It will be used for the continuation of the EdPays program. That increased the total grant amount to \$562,737

*Kendra Smith, Perkins Program Director:*

- Fall registration and assistance with SAP appeals for advisees and walk-ins (Kendra and Tiffney)
- Contacted CTE faculty to schedule career readiness workshops
- Viewed Perkins 30/30 virtual meeting
- Participated in New Student Orientation (Kendra at Ash Flat and Tiffney in Melbourne and Mountain View) and followed up with those requesting contact from Career Services
- Sent Career Planning Needs Assessment to all Allied Health, Aviation, Automotive, Culinary, Machining, and Welding students.

*Sharon Wilson, Director of TRIO:*

- TRIO staff attended new student orientations at all campuses to pass out TRIO applications
- Began researching and planning cultural trips for Fall 2023 semester
- Interviewed and hired tutors for all campuses
- Began processing TRIO applications, meeting with new participants, and building student files

**Finance and Administration**

*Tina Wheelis, Executive Vice President of Finance and Administration:*

- The Ozarka College Foundation 2023 Audit is currently underway
- The new gravel parking lot for student housing was completed August 15th

**Ash Flat**

*James Spurlock, Assistant VP of Campus Operations:*

- WIOA Representative on Campus – August 1, 8, 15, 22, 29
- Law Enforcement Training-Advanced Use of Force – August 3
- Arkansas Department of Human Services Client Meeting – August 7
- Eclipse Sharp County Area Working Group Meeting – August 9
- GED Classes/Testing – August 11, 29
- Sharp County Hometown Health Coalition – August 15
- New Student Orientation – August 16 –
- Career Pathways Representative on Campus – August 23, 30
- TRiO Representative on Campus – August 23, 30
- Arkansas Rehab Services representative on Campus – August 23
- Child Care Aware of North Central Arkansas – Pediatric CPR Training – August 29

**Mountain View**

*Kim Lovelace, Campus Director of Mountain View:*

- Concurrent student registration at MVHS with Marcus Orf – August 3
- Timbo HS Open House with David Mitchell – August 10

- New Student Orientation at MV – August 17
- Leadership training with Excel Boats employee by Chris Lorch and David Mitchell – August 22
- AS Education students’ meeting by Jill Sandlin – August 23
- Meeting with Mrs. Long, MVHS, to review concurrent student information – August 24
- Office of Skills Development meeting – August 24
- GED classes began August 29

### **Advancement, Marketing, & Legislative Affairs**

*Dr. Josh Wilson, Vice President of Advancement:*

#### **Advancement & Legislative Affairs Activities**

- Held Foundation Board Meeting, August 10; voted in new board member, Suellen Davidson, to fill the term of Andy Miller who resigned; and established new committee structure for 2023-2024
- Tracking scholarship recipients’ enrollment and placing/reassigning awards ahead of census day
- Held event committee meetings for all fall events, including A Sonny Night in August concert, Fall Concert, Golf, and Casino Night
- A Sonny Night in August event was held Saturday, August 26, headlined by The Jerry Hopper Band. The event marked the third installment of the Son Lamb Concert Series; sponsors, tickets, and donations resulted in approx. \$4,600 in profit toward the Dennis Horton Memorial Scholarship
- Connected with area state representatives and senators to discuss College activities
- Conducted interview with Hometown Radio to tout recent LPN NCLEX pass rates
- Grant Administration: New RN program faculty was hired, a new position supported by our SEDAP grant. WORC grant is wrapping up final expenditures in preparation for end of grant visit and close out
- Announced the opening of two new endowment efforts at Fall in-service: the Ronny Rush Memorial Scholarship and the Danny Graham Memorial Scholarship
- Summer constituent outreach and donor stewardship, including scheduled visits, letters, calls to communicate the current and upcoming activities of the College

#### **Public Relations & Marketing Activities**

- Coordinated social media ads for Registration, Welcome Back Students, RN deadline, NCLEX Pass Rate, Sonny Night in August Concert, FNBC Golf Sponsorship, New Student Orientation, Career Opportunities, Library Donations and closure, Program video shorts, Melbourne Generic Video short, Geotargeted program specific ads, ran twitter fleets for events, and EOQ announced
- Submitted PR’s regarding: Sonny Night in August concert, FNBC Golf Sponsorship, White River Health Golf Sponsorship, GED Class Offerings, Director of Admissions, Lead Culinary Faculty, NCLEX pass rate, Outstanding Staff of the Year, EOQ, Trio New Hire, and Surgical Technology Graduates
- Coordinated radio interviews with four area stations and Jerry Hopper to promote the Sonny Night concert

- Photography – Updated directory photos, New Hires, New Student Orientation all campuses, Aviation NSO, Inservice, Sonny Night in August concert, Welding Technology, Aviation, Culinary, Melbourne and Mountain View nursing badges
- Completed multimedia for college design projects including: Casino Night Flyer, Banners for Sonny Night in August, Updated sports ad for 3 rivers, concert flyer, Promo Order for Aviation, file conversion of logos for development, coordinated promotional items for Tech Center, Culinary department, English Faculty, and Aviation department, coordination of radio interviews for concert
- Purchased Registration Banners with Cherry Road Media, Melbourne Times, Stone County Leader, and White River Current, first responder heroes ad with Cherry Road Media, ACC Conference, sponsored two video shorts with EDM, Red Level Sponsorship for Rebel Booster Club, Sports Preview Ad with Cherry Road Media, Football Preview ad with Arkansas Democrat Gazette, Golf balls and towels, fall promotional items, Facebook sponsored ads, Radio contract renewals, Billboard renewals

### **Information Systems and Institutional Research**

*Scott Pinkston, VP and Chief Information Officer:*

- No report

### **Staff Council**

*Dylan Herekamp, Staff Council President:*

- Ended our second annual silent auction – raised \$180
- Ended Summer Jeans Day fundraiser – raised \$211
- Raised a total \$391 with both Summer fundraisers
- Holding first Executive Committee meeting in August to determine Fall meeting and event schedule

### **Travel/College Representation**

*Dr. Richard Dawe, President:*

- ADA Commission – Little Rock, AR – August 16

*Chris Lorch, Provost:*

- No travel

*Tina Wheelis, Executive Vice President of Finance and Administration:*

- Personnel Committee (D. Steed, T. Wheelis) – Little Rock, AR – August 23

*Dr. Josh Wilson, Vice President of Advancement:*

- Mountain View Outreach (Events/Tech Center) – Mountain View, AR – August 11
- Office of Skills Development Grant Proposal – Mountain View, AR – August 24
- Casino Night Committee – Ash Flat, AR – August 25 (A. Killian, J. Wilson)
- Legislative Affairs Visit – Bart Shultz – Ash Flat, AR – August 31

*James Spurlock, Assistant Vice President of Campus Operations:*

- Hiring Committee Interviews – Melbourne, AR – August 9
- Quad City Rotary Meeting – Highland, AR – August 14, 28

- In-service Training – Melbourne, AR – August 15
- VHS Accuplacer Test and Concurrent Registration – Viola, AR – August 18
- Teacher Education Program Meeting with HHS – Highland, AR – August 28

**Kudos**

- Congratulations to Bonnie Crider on her retirement from the College with 25 years of service

**Tentative Discussion Items for Next Board of Trustees Meeting:**

- Summer Board retreat planning
- Current and future student housing needs
- Scholarship Review

**Tentative Action Items for Next Board of Trustees Meeting:**

- End-of-Month and Year-to-Date Financial Reports
- 2023 End-of-Year Financial Report
- 2022 Annual Audit Report
- Board Policy Revisions
- Tech building in Mountain View Approval

**Dr. Dawe's Comments:**

- Fall enrollment is up compared to the past few years, as of census day.
- The semester is off to a very good start with enthusiastic students and motivated faculty!
- We have been chasing a leak under the floor of the staff break room in the Administration building with limited success. We will have a specialty company come in to identify the area needing repair later this week.



Ozarka College									
Restricted Funds									
July 1, 2023 through August 31, 2023									
	Approved 2023 - 2024 Budget	Adjustments to 2023 - 2024 Budget	Revised 2023 - 2024 Budget	Actual Month to Date Revenue/Expense	Actual Year to Date Revenue/Expense	Budgeted Balance to Collect or Balance to Expense			
<b>Student Aid Revenues</b>									
AR Challenge Awards	150,000		150,000			150,000			
AR Concurrent Challenge	60,000		60,000			60,000			
AR Workforce Challenge	25,000		25,000	800	800	24,200			
AR Future Grant	1,000,000		1,000,000			1,000,000			
Federal Work Study	44,800		44,800			44,800			
PELL Grant	2,750,000		2,750,000	3,817	89,092	2,660,908			
FSEOG Awards	40,000		40,000			40,000			
Student Loans - Federal	1,000,000		1,000,000		6,888	993,112			
Student Loans - Private	25,000		25,000			25,000			
Miscellaneous Scholarships		A	50,000			50,000			
<b>Student Aid Revenues</b>	<b>5,094,800</b>	<b>50,000</b>	<b>5,144,800</b>	<b>4,617</b>	<b>96,780</b>	<b>5,048,020</b>			
<b>Federal Grant Revenues</b>									
Career Pathways Initiative	270,000		270,000			270,000			
Carl Perkins	116,400		116,400			116,400			
Direct & Equitable Grant	45,800		45,800			45,800			
SEDAP Grant	130,000		130,000			130,000			
SSARP Grant	169,000		169,000		50,769	118,231			
TRIO Grant	331,500		331,500	17,343	17,343	314,157			
WORC Grant	50,000		50,000	11,424	11,424	38,576			
<b>Federal Grant Revenues</b>	<b>1,112,700</b>	<b>-</b>	<b>1,112,700</b>	<b>28,767</b>	<b>79,536</b>	<b>1,033,164</b>			
<b>State Grant Revenues</b>									
Adult Basic Education Grant	129,700		129,700			129,700			
Career Coach	142,000		142,000	1,848	1,848	140,152			
Education & Training Grant	23,000		23,000			23,000			
Future Fit Grant		A	80,000			80,000			
General Adult Education Grant	85,600		85,600			85,600			
Career Tech Grant	210,000		210,000			210,000			
<b>State Grant Expenditures</b>	<b>590,300</b>	<b>80,000</b>	<b>670,300</b>	<b>1,848</b>	<b>1,848</b>	<b>668,452</b>			
<b>Total Restricted Revenues</b>	<b>6,797,800</b>	<b>130,000</b>	<b>6,927,800</b>	<b>35,232</b>	<b>178,164</b>	<b>6,749,636</b>			

Ozarka College Restricted Funds July 1, 2023 through August 31, 2023		Approved 2023 - 2024 Budget	Adjustments to 2023 - 2024 Budget	Revised 2023 - 2024 Budget	Actual Month to Date Revenue/Expense	Actual Year to Date Revenue/Expense	Budgeted Balance to Collect or Balance to Expense
<b>Student Aid Expenditures</b>							
AR Challenge Awards	150,000			150,000			150,000
Arkansas Concurrent Challenge	60,000			60,000			60,000
AR Workforce Challenge	25,000			25,000	800	800	24,200
AR Future Grant	1,000,000			1,000,000			1,000,000
Federal Work Study	44,800			44,800			44,800
PELL Grant	2,750,000			2,750,000	3,817	89,092	2,660,908
FSEOG Awards	40,000			40,000			40,000
Student Loans - Federal	1,000,000			1,000,000		6,888	993,112
Student Loans - Private	25,000			25,000			25,000
Miscellaneous Scholarships		A	50,000	50,000			50,000
<b>Student Aid Expenditures</b>	<b>5,094,800</b>		<b>50,000</b>	<b>5,144,800</b>	<b>4,617</b>	<b>96,780</b>	<b>5,048,020</b>
<b>Federal Grant Expenditures</b>							
Career Pathways Initiative	270,000			270,000	27,468	45,940	224,060
Carl Perkins	116,400			116,400	7,690	14,741	101,659
Direct & Equitable Grant	45,800			45,800	3,623	3,623	42,177
SEDAP Grant	130,000			130,000			130,000
SSARP Grant	169,000			169,000			169,000
TRIO Grant	331,500			331,500	49,350	66,893	264,807
WORC Grant	50,000			50,000	27,398	74,049	(24,049)
<b>Federal Grant Expenditures</b>	<b>1,112,700</b>			<b>1,112,700</b>	<b>115,529</b>	<b>255,815</b>	<b>856,885</b>
<b>State Grant Expenditures</b>							
Adult Basic Education Grant	129,700			129,700	7,319	15,116	114,584
Career Coach	142,000			142,000	3,696	7,392	134,608
Education & Training Grant	23,000			23,000	1,317	2,981	20,019
Future Fit Grant		A	80,000	80,000	4,536	4,544	75,456
General Adult Education Grant	85,600			85,600	7,591	13,559	72,041
Career Tech Grant	210,000			210,000	13,015	14,358	195,642
<b>State Grant Expenditures</b>	<b>590,300</b>		<b>80,000</b>	<b>670,300</b>	<b>37,474</b>	<b>57,950</b>	<b>612,350</b>
<b>Total Restricted Expenditures</b>	<b>6,797,800</b>		<b>130,000</b>	<b>6,927,800</b>	<b>157,620</b>	<b>410,545</b>	<b>6,517,255</b>
A = Grant Awarded after budget was prepared							
B = Grant Awarded after start of fiscal year							
C= Grant Award adjusted after budget was prepared							

Ozarka College Unrestricted Current Funds - Fiscal Comparison July 1, 2023 through August 31, 2023	2023 - 2024 Fiscal Year				2022 - 2023 Fiscal Year			
	2023 - 2024 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 07/31/23		2022 - 2023 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 07/31/22	
<b>Revenues:</b>								
Tuition & Related Fees	2,298,695	165,645	7.21%		2,431,790	96,463	3.97%	
Program & Course Related Fees	939,220	29,956	3.19%		866,085	15,021	1.73%	
Testing Services	192,605	1,694	0.88%		88,695	227	0.26%	
Sales Tax Proceeds	655,800	0	0.00%		614,580		0.00%	
Interest Income	11,170	9,622	86.14%		4,395		0.00%	
Other Income	81,650	38,618	47.30%		90,970		0.00%	
General Revenue	3,411,990	558,134	16.36%		3,336,265	276,076	8.28%	
Workforce 2000 Funding	1,271,840	211,974	16.67%		1,271,840	105,987	8.33%	
Tech Center Revenue	210,130	0	0.00%		124,300		0.00%	
Auxiliary Income - Culinary Café	5,000	565	11.30%		5,940		0.00%	
Auxiliary Income - Student Housing	60,000	4,165	6.94%		52,800	450	0.85%	
OCF Gift for Ash Flat Tech Center	10,000	0	0.00%		16,350		0.00%	
OCF Gift for Mtn View Tech Center	20,000	0	0.00%		25,000		0.00%	
<b>Total Unrestricted Revenues</b>	<b>9,168,100</b>	<b>1,020,373</b>	<b>11.13%</b>		<b>8,929,010</b>	<b>494,224</b>	<b>5.54%</b>	
<b>Expenses:</b>								
Regular Salaries	4,827,590	627,673	13.00%		4,669,780	240,653	5.15%	
Extra Help Salaries	78,800	8,573	10.88%		105,200	5,695	5.41%	
Fringe Benefits	1,645,340	216,908	13.18%		1,648,630	93,813	5.69%	
Supplies & Services	1,635,140	343,099	20.98%		1,538,980	152,675	9.92%	
Travel	77,390	10,111	13.06%		76,990	1,017	1.32%	
Utilities	493,140	130,568	26.48%		471,280	107,472	22.80%	
Capital Outlay	27,000	17,867	66.17%		31,250		0.00%	
Bond Payments	352,800	0	0.00%		356,000		0.00%	
Loan Payments	30,900	5,145	0.00%		30,900	0	0.00%	
<b>Total Unrestricted Expenditures</b>	<b>9,168,100</b>	<b>1,359,944</b>	<b>14.83%</b>		<b>8,929,010</b>	<b>601,325</b>	<b>6.73%</b>	
<b>Net Income or (Loss)</b>		<b>(339,571)</b>				<b>(107,101)</b>		

# College Monthly Calendar:

« Previous Month	September 2023							Next Month »
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
3	4 Labor Day (Offices Closed)	5 (m) 10:00 AM AR Rehab Counseling Last Day to Audit a Class Census Day	6 (h) 1:15 PM Human Resources	7	8 (h) 8:30 AM Human Resources	9 (s) 8:00 AM ACT Testing (s) 8:00 AM ACT Testing	2	
10	11	12 (p) 3:30 PM Spring River Area Eclipse Working Group	13	14 (m) 4:00 PM Advanced Use of Force	15 (m) 12:00 PM WRRAAA In-Service Training (m) 12:00 PM WRRAAA In-Service Training	16		
17	18	19 (m) 5:00 PM Forage Meeting (m) 5:00 PM Forage Meeting	20	21 (p) 12:00 PM Ozarka Foundation Golf Tournament	22	23		
24	25 (p) 4:00 PM Board of Trustees Regular Meeting	26	27	28	29	30 (f) 6:00 PM Casino Night		

**Event Codes:**

- (k) - Catering
- (c) - Class - Off Schedule
- (f) - Foundation
- (h) - Hidden
- (m) - Meeting
- (p) - Public
- (s) - Student Activities