

Ozarka College
Board of Trustees Quarterly Meeting
Thursday, December 14, 2023
4:30 p.m.
Ozarka College – Melbourne
Student Services Center Community Room

MINUTES OF MEETING

The Ozarka College Board of Trustees met at 4:30 p.m. on Thursday, December 14, in the Student Services Center Community Room on the Melbourne campus.

Present: Chair – Fred Holzhauser, Vice Chair – Robert Wright, Secretary – Mike Watson, Trustee Ben Cooper, Trustee Ryan Howard, Trustee Pam Setser, Trustee Gayle Cooper, Dr. Richard Dawe, Tina Wheelis, Dr. Chris Lorch, Dr. Josh Wilson, Scott Pinkston, Zeda Wilkerson, Jacqueline Berckefeldt, and Valerie Long.

Chair Holzhauser called the meeting to order at 4:30 p.m.

Trustee Watson led the Board in the Pledge of Allegiance.

A motion to approve the minutes from the September 25, 2023 Regular Meeting was made by Trustee Watson and seconded by Trustee B. Cooper. The motion passed unanimously.

Area Reports

Academic Affairs

Dr. Chris Lorch, Provost

- HLC Multisite Review
 - The visit to the Ash Flat campus and Carpenter Technical Center went very well
- Fall success rates
 - Under 10% of students received a grade of D or F
 - Drop rate has decreased
- RN program update
 - 32 students enrolled in our first class

Finance and Administration

Tina Wheelis, Executive Vice President of Finance and Administration

- Jill Yancey retired after 20 years of service
- Administration Building update
 - Water leaks have been fixed
 - New flooring has been installed

- Kudos to maintenance for the Christmas lighting display
- Maintenance will be shifting focus to the Mountain View Tech Center after Christmas break
- HVAC replacement in John E. Miller Building
 - Units have been installed and are working
 - There are a few minor details left to complete

Student Services

Zeda Wilkerson, Vice President of Student Services

- Campus Housing Recreation Project
 - Plans were presented for a pavilion, picnic tables, and basketball court
 - Considering the need for a sidewalk from housing to campus
- Enrollment outreach
 - Focusing on our primary service area
 - Fewer college fairs in other parts of the state
 - More area high school visits
 - Social media campaigns
 - ARFuture eligible campaigns
- Discussed upcoming changes to the FAFSA

Advancement, Marketing and Legislative Affairs

Dr. Josh Wilson, Vice President of Advancement

- Fall Events
 - Kudos to April Killian for coordinating successful events
 - Golf Tournament made a record-breaking net profit
 - Sharp County Casino Night surpassed goals
- Holiday Events
 - Over 500 people attended Trees & Tidings
 - Kudos to April Killian and Brioney Edwards
 - Ozarka was represented at other community events in Sharp and Stone Counties
- Scholarships
 - Foundation awarded \$28,000 in scholarships
 - Five new endowments

Information Systems and Institutional Research

Scott Pinkston, Vice President and Chief Information Officer

- Software updates will be completed over the break

Staff Council

Valerie Long, Staff Council Secretary

- Christmas Events for staff
 - Door Decorating Contest
 - Candy Jar Guessing Game
 - Ugly Sweater Contest

Student Government Association

Jacqueline Berckefeldt, Student Government President

- Canned food drive brought in almost 430 pounds of food which was distributed to DHS offices in our service area
- Toy Drive was successful in collecting toys for DHS offices in our service area
- Spring events planning is in progress

President's Report – Discussion Item 5.A

Dr. Dawe introduced the following:

- Mountain View Tech Center progress update
 - Closed on the property on November 30
 - Photos and blueprints were presented
 - Discussed the timeline for renovations
- Board Retreat Planning
 - A date and location were chosen for the May 2024 Board Retreat
- Ozarka Opportunity
 - Our scholarships will be restructured to allow students to attend at no cost
- Aviation update
 - Discussed the growth and health of our program
 - Explained the Central Flying Service and UCA partnership

Information Item – Personnel 6.A.1

Dr. Dawe informed the Board of the following new full-time personnel:

- i. Colton Crow – Certified Flight Instructor
- ii. Brandie Saint-Claire – Accountant/Procurement Specialist
- iii. Kylie Petty – Culinary Arts Instructor

Information Item – Personnel 6.A.2

Dr. Dawe informed the Board of the following new part-time personnel:

- i. Brandie Saint-Claire – Part-time Accountant

Information Item – Personnel 6.A.3

Dr. Dawe informed the Board of the following resignations, retirements and others:

- i. Jill Yancey – Purchasing Technician (retirement)
- ii. Clyde Williams – Assistant Chief Flight Instructor
- iii. Kameron Teague-Murphy – TRIO Tutor Coordinator

Information Item – Personnel 6.A.4

Dr. Dawe informed the Board of the following active searches:

- i. Recruitment Specialist
- ii. Practical Nursing Instructor

Action Item 7.A.1

Finance – End-of-Month and Year-to-Date Financial Reports

- Tina Wheelis presented the End-of-Month and Year-to-Date Financial Reports to the Board for approval
- A motion to approve the report was made by Trustee Howard and seconded by Trustee Setser. The motion passed unanimously

New Business

- No new business was discussed

The meeting broke for dinner at 5:45 p.m.

Executive session was convened at 6:40 p.m.

Returned from executive session at 7:35 with no action taken.

With no further business, a motion to adjourn the meeting was made by Chair Holzhauer and seconded by Trustee Setser. The motion passed unanimously and the meeting was adjourned at 7:35 p.m.